

EMPLOYMENT OPPORTUNITY

20 East Sixth Street • Tempe, Arizona 85281 • 480/350-8276 • TDD 480/350-8400
<http://www.tempe.gov>

Committed to Equal Opportunity and Reasonable Accommodation



PLAN CHECK ENGINEER (MEP) (Development Services – Plan Check)

OPENING DATE: December 6, 2004

CLOSING DATE: Open until the needs of the City are met. First review of applications will be **Friday, December 17, 2004**, position may close at that time.

ANNUAL SALARY RANGE

\$48,672 - \$65,709 (range 35)

This position is currently FLSA Exempt - not eligible for overtime compensation.

MINIMUM QUALIFICATIONS

Equivalent to a Bachelor's degree from an accredited college or university with major course work in (MEP) mechanical or electrical engineering. In addition, applicants must have the equivalent of three years of full-time, responsible building construction experience with commercial, industrial, and multi-family projects, including experience with (MEP) mechanical, electrical, and plumbing systems.

REPRESENTATIVE DUTIES

- ***Examine plans and specifications for commercial, industrial and multi-family projects to determine compliance with the provisions of the City's building, and zoning ordinance.***
- Identify defects or inadequacies; prepare plan check correction reports and require that corrections be made to meet the requirements of pertinent City codes.
- Approve plans that comply; approve permits for construction.
- Evaluate and analyze engineering reports.
- Confer with architects, engineers, contractors and owners on proposed projects to resolve unusual problems.
- Make field inspections to determine engineering integrity or proper installation of unusual design, materials or equipment.
- Identify defects or inadequacies found; require that deficiencies be corrected to meet requirements of applicable codes.
- Respond to questions and advise architects, inspectors, engineers and the public regarding all codes and zoning ordinance; may advise building inspectors of unusual design, construction or installation problems.
- Classify and log new projects for plan check; create plan check, project, and site data files on automated permit system; enter permit data into the system; revise data as project status and details change.
- Perform related duties as assigned.

SELECTION CRITERIA

An official City of Tempe application and supplement must be filled out in order to qualify for this position. Applicants whose experience and training most closely suit the needs of the City may be selected for further testing/interviews. The City of Tempe conducts thorough background checks. **Falsifying information or lying during any stage of the selection/promotional process will make you ineligible for continued employment with the City.**

RECRUITMENT CODE: 1695

BRG/tlm